

**The University of Nebraska at Lincoln
Parking Advisory Committee Minutes
625 Stadium Drive
October 18, 2024**

Present: Rich Leiter (Fac. Senate), Sarah Smith (Staff Senate/UNOPA), Stacy Asher (Faculty Senate), Furqan Mahdi (ASUN, substitute for Luke McDermott), Madie Beasley (RHA).

Absent: Venn Jemkur (GSA). A representative has not been named at this time from the following groups: SDO, the Chancellor's Appointee, as well as an additional Fac. Senate representative. UAAD has disbanded, so they will not be appointing a representative as required by the bylaws.

Also Present: Dan Carpenter (Director – Parking & Transit), Lori Bennett Baumli (Assistant Director – Parking and Transit).

The meeting agenda is attached to and is a part of these minutes.

I. Dan Carpenter started the meeting to order at 1:30PM.

There were 5 members present which did constitute a quorum. The meeting was held entirely via Zoom.

Duties for Chair and Vice Chair were reviewed. Richard Leiter was nominated to chair PAC for this fiscal year by Sarah Smith, seconded by Stacy Asher. The election was unanimous. Vice Chair was tabled until the November meeting.

II. Approval of Minutes

Madie Beasley entered a motion, seconded by Furqan Mahdi, to approve the minutes from September. The motion was unanimous.

III. PAC review of due process appeals regarding decisions made by the Parking Appeals Committee. Motions to deny or reorder another hearing by the Parking Appeals Committee.

There were no appeals for review by PAC.

IV. PAC Business

A. Director's Report

There will be a meeting with CFA sub-committee on 11/13/24. Carpenter will schedule a PAC transit sub-committee meeting to review a projected budget for next fiscal year, which will then be sent to the UPFF committee.

The current FY25 year-to-date shows overall expenses decreased by 29% with a 32% increase in personnel expenses as there is an increase in enforcement personnel and temporary workers. Personnel expenses increased 32% as there are eight pay periods in FY25 as opposed to seven from FY24. The September payroll numbers were put into August, so these will be more balanced when October numbers are reviewed. Operating expenses are flat; there should be a slight inflationary increase showing up later in FY25. Not all fees are matching from previous years, as some charges may have shown up by October FY24 but are not yet available for FY25, or there are some fees that are already in FY25 but came at a later date in FY24. Examples include: ParkHub, used for reservations, has not yet posted for FY25 but were included in October FY24's report; Gordian Engineering had a charge in FY24, but no charges are recorded yet for FY25; and CCTV has shown an increase in FY25 because there was no charge in FY24. Contracted services decreased 14% as the first quarter invoices were just received and will be available in next month's report; StarTran's contract year does not match UNL's fiscal year. Debt service and the coverage ratio both decreased by 44% each due to debt retirement.

Total revenue has increased 25%, or \$1.1M, as there were issues in FY23 & FY24 transferring deferred revenue of presold permits for each fiscal year. This has been corrected for FY25; \$719K was reported in FY23 when it should have been recorded in FY24. Carpenter reported that PTS is not yet at pre-pandemic levels of permit sales, and has not seen any decrease in permit demand due to the free bus passes offered to F/S. Citation revenue shows an increase of 96% or \$45K, mostly due to an increase in enforcement staff but only shows payments for July & August 2024. Special Events revenue shows an increase of 24%; football billing should be available next month. Meter revenue shows a decrease of 29% but hourly revenue has increased 10%; there is a mobile payment provider that has not submitted payment, which should be corrected by the November meeting. UPFF is flat as there has not yet been a transfer of funds.

Year-to-date permit sales increased by 2% or 231 permits. Faculty/staff permits, including vendor permits, increased 1%. Student permits increased by 2%, with more in resident and commuter garages, but commuter reserved decreased 2%. Perimeter permits show a decrease of 1%. Temporary permit sales are up 20%; the only decrease in temporary permits is the "other" temporary permits that are sold in the office as opposed to online.

Citations issued through September increased 6% due to increased levels of staffing. The largest increase in a singular type of violation was parking in an unauthorized area at 22%, with no valid permit citations being flat, and a 7% decrease of meter citations issued—these three types make up approximately 90% of the citations issued from PTS. All other remaining violations increased 25%; most of these citations are related to failure to register the

license plate or improper parking, which is not displaying the license plate for enforcement to read. Voids and warnings issued through August represented 44% of all citations, compared to 46% in FY24. Regarding Smith's question last month, the tickets/hour comparing FY24 to FY25 increased from 2.65 to 3.44 tickets per hour. The number of hours worked increased by 18% and the number of tickets issued increased by 54%. PTS is about 10,000 citations short of pre-pandemic levels.

PAC Membership was previously reviewed for representative membership. There has been concern that there are not enough individuals available to represent their respective groups at the level required through the PAC bylaws. Smith questioned why Staff Senate has not been invited to PAC; Carpenter reported that they were contacted regarding membership, but never made selecting representation for PAC a priority. Currently, the UNOPA rep, Smith, is an affiliate to the Staff Senate, not a voting member, so there is no official Staff Senate member in PAC. Bennett Baumli said once the by-laws have been approved in PAC, then a membership request can be submitted to the Staff Senate. Carpenter will have the possible options on where representation is coming from available for review in November.

V. Other Member Business

There was no additional business raised.

VI. Meeting adjourned at 2:16 PM.

XC: Chris Walsh
Jim Jackson

AGENDA
Parking Advisory Committee (PAC)
October 18, 2024 1:30PM-2:30PM
<https://unl.zoom.us/j/3455720049>

- I. Call to order. Roll call.
 - II. Election of Chair and Vice Chair (if quorum met)
 - III. Approval or correction of September 2024 PAC Meeting Minutes
 - III. PAC review of appeals of decisions made by the Parking Appeals Committee.
Motions to deny or reorder another hearing by the Parking Appeals Committee.
 - a. None
 - IV. PAC Business
 - a. Director's Report
 - i. Review of Budget
 - ii. Permit and Citation information
 - iii. Other Information as Requested of Director by Committee
 - V. Other Member Business
 - VI. Adjourn
- XC: Chris Walsh
Jim Jackson