

**The University of Nebraska at Lincoln**  
**Parking Advisory Committee Minutes**  
**625 Stadium Drive**  
**March 27, 2026**

Present: Sarah Smith (UNOPA), Joan Kunzman (Staff Senate), Stacy Asher (Faculty Senate).

Absent: Rich Leiter (Fac. Senate), Jess Phelps (GSA), Nessa Rutherford (RHA), Misha Jalali-Naeini (ASUN), Matthew Boring (Staff Senate).

Also Present: Dan Carpenter (Director – Parking & Transit), Lori Bennett Baumli (Assistant Director – Parking and Transit), Gabe Hampton (Executive Director—University Operations, replacing Chris Walsh).

The meeting agenda is attached to and is a part of these minutes.

I. Dan Carpenter started the meeting to order at 10:35AM.

There were 3 members present, which did not constitute a quorum. The meeting was held entirely via Microsoft Teams.

II. Election of Chair of PAC

This has been tabled until the April meeting as there were no individuals nominated.

Carpenter introduced Hampton and discussed the change to PAC membership and that PAC tends to have low attendance.

III. Approval of Minutes

This has been tabled until the April meeting as there was not a quorum.

III. PAC review of due process appeals regarding decisions made by the Parking Appeals Committee. Motions to deny or reorder another hearing by the Parking Appeals Committee.

There were no appeals for review by PAC.

IV. PAC Business

A. Director's Report

**Budget Summary**

Expenses:

FY26 through February shows overall expenses decreased 1% or \$76K; personnel and operating expense decreases were offset by increases in the bus contract.

- There is a 4% decrease, or \$40K, in personnel expenses:

- Student hourly decreased \$40K due to a loss of student workers
- On call/temporary decreased \$4K
- Reclassification of an office service position to manager professional which caused an increase of \$11K
- Office service decreased \$19K due to staff turnover
- Overtime decreased \$1K
- Benefits increased by \$11K
- Operating expenses show a decrease of 5%, or \$72K
  - The timing of expenses is not the same as FY25 for some billing and/or posting
  - Parking management system increased by \$148K
    - Started in December
    - Will be split into next FY
  - Maintenance has decreased \$16K
  - Engineering Consultants decreased \$17K
    - Previously analyzed facilities, surface lots and garages
    - Not billed this FY
  - Special events hardware shows a decrease of \$14K
    - Will see an increase in Athletics events, so that will increase with those events
  - Insurance payments decreased \$62K
    - Billed in Sept FY25 but has not yet been billed for FY26
  - Other operating expenses have decreased \$25K
    - Not billed this FY
      - CCTV cameras
      - Garage lighting repairs last year
  - Utilities decreased \$33K
    - Due to a delay in billing posting
- Contracted services, the buses for StarTran increased by 2% or \$36K
  - Once all payments are made, it should show a 2.5% increase
    - Third quarter payment should be made in April
- Debt service and debt coverage ratio are both flat

Revenue:

Total revenue FY26 increased by 1% or \$115K; a modest raise in permit sales, hourly parking and citation revenue is offset by the missing lease revenue payment and a correction in special events billing.

- Permit sales actually increased by 1%, or \$44K
  - More students returned permits in Jan & Feb
  - Larger than expected return rate
- Daily deposits decreased 13% or \$6K
- Payroll deduction has increased by 2% or \$21K
- Consolidated bill use increased 37% or \$802K
- Credit card payment decreased by 30% or \$769K
  - Increased use of consolidated billing for student permits

- Deferred revenue decreased by 6% or \$47K
  - For permits preordered during FY25 but not active until FY26
- Citation revenue shows an increase of 17% or \$77K
  - Fee increases in specific citations this FY
  - 2148 fewer citations issued through February, so this amount will decrease
- Special Events revenue decreased by 6%, or \$78K
  - Most of the revenue for special events comes from Athletics events
  - \$84K correction due to Athletics being billed twice for SDPG use
- Meter revenue shows an increase of 25% or \$46K
  - More transactions and increased fee as of 7/1/25
- Garage hourly revenue increased 38% or \$35K
  - Equipment replacement has helped compared to FY25
  - More transactions and increased fee as of 7/1/25
- Miscellaneous revenue has decreased 19% or \$20K
  - Includes less advertising this year
  - Missing one month of ground lease payment from 50/50 apartments
- UPFF increased by 2% or \$12K
  - This is the student transit fee
  - Increase was requested last FY

Permits Issued Summary:

Year-to-date permit sales are flat or an increase of 17 permits for FY26.

- Faculty/staff permits decreased 1%
- Student permits increased by 1%
- Perimeter permits decreased by 10%

Citations Issued Summary:

Citations issued YTD through February FY26 decreased by 7% due to loss of student hourly workers; new trainees should be writing tickets soon.

- Approximately 90% of citations issued fall into three categories:
  - No valid permit
    - Parked on campus in a permit-required area without purchasing a parking permit
  - Parking in an unauthorized area
    - Have a permit but not parked in the correct location
  - Expired meter
- No valid permit citations decreased 7%
- Parking in an unauthorized area decreased by 14%
- Expired meters increased by 3%
- All other remaining violations decreased 7%, most related to:
  - Improper parking

- Not displaying the license plate for enforcement to be read
  - Failure to register a vehicle to a permit
  - Increase in No Parking Area
  - Increase in Parking in a handicap stall
  - Increase in Misuse of Permit
    - Multiple vehicles on campus for one parking permit
- Voids and warnings issued through February 2026 represented 36% of all citations
  - Was at 25% in FY25
- Smith requested clarification between officer errors vs. any other voids
  - Numbers for this are not available at this time, but Carpenter will report them in the April meeting

### **Maintenance and Capital Projects**

- Surface lot maintenance: \$627K
  - Harper Schramm Smith patch, crack seal & sealcoat: \$140K
  - Replacement of the State Vehicle Lot: \$140K
  - Additional patch, crack seal, & sealcoat for \$234K
    - City campus: 7 lots
    - East campus: 3 lots
  - Crack seal & sealcoat for \$28K
    - City campus: 2 lots
    - East campus: 2 lots
  - Patches at Mussehl Hall's lot \$5K
  - Architecture & Engineering Services for 1901 Y Street for \$80K
    - Possible complete replacement
- Garage maintenance: \$1.741M
  - Replacement of obsolete or non-operational systems
  - 14<sup>th</sup> & Avery: \$381K
    - Fire alarm & card access systems: \$74K
    - Multiple heat pumps: \$175K
    - Emergency generator: \$115K
    - Gas leak detection system: \$17K
  - 17<sup>th</sup> & R: \$109K
    - Fire alarm system: \$102K
    - Unit heater: \$7K
  - 19<sup>th</sup> & Vine: \$26K
    - Card access system: \$19K
    - Unit heater: \$7K
  - Stadium Drive: \$1.225M
    - Fire alarm & card access systems: \$136K
    - New elevator components: \$600K
    - New boilers, pumps: \$489K
- Lighting replacement, phase 4: \$588K budgeted

- Bases to replace: 15
  - Higher number of bases need replaced during this phase
- Poles: 41
- Heads/lights: 64
- Wallpacks: 23
- Camera Server Replacement \$116K
  - Approximately 300 cameras throughout campus for surface lots or garages
  - 4 of 5 garages need server replacement

## V. Other Member Business

### Occasion Use exchange policy:

Occasional Use permits are a sealed pack of ten one-day parking permits, either for area A (F/S) or area C (student), sold at a cost of \$40.00. These permits cover a four-year period from the date they are ordered; current OA packs had a start date of 1/1/2025 and are valid through 12/31/2028.

- Previously on the agenda due to a request to update the refund/exchange policy
- No longer selling physical OA packs to employees
- “Virtual flex pack” will be used instead of OA packs
  - More versatility for parking permits
  - Sells to employees with no expiration date
  - Employees will log into the Parking Portal and claim one of the permits to be used that day and associate a vehicle to that day’s permit
- New educational piece to employees on how to use them
- Departments will still use the physical permits
  - Virtual may be possible eventually, but needs more exploration before it can be implemented
    - Will have some complications for departments
    - This system would allow only one person to log in as proxy
      - Right now, departments do not have active directory credentials
    - Some departments may prefer physical instead of virtual
- Only thing to review is for people who have active permits when they leave the University
  - Can be handled on an individual basis

### Additional Business:

- Carpenter requested that PAC members review the PTS website to find rules & regulations that need clarification
- Smith brought forth a question from Staff Senate on the possibility of gates for surface lots

- Carpenter reported that gates were deemed too expensive
- Instead, PTS will be using an occupancy system (fixed LPR) to watch entrances/exits at lots
  - Implementation expected in the next year
  - 27 parking lots on City & East
    - Only in largest lots with over 100 stalls
- It will track vehicles and provide real time occupancy info to the customer
- Fixed LPR software will show the customer:
  - How many stalls are available at that time
  - Charging station availability
  - Meter availability
  - Non-monitored lots may have a crowd-sourced occupancy recording
    - Based on use by customers in those lots
  - Will track license plates
    - Allows PTS enforcement to be notified of vehicles in violation
    - Should reduce “No Valid Permit” or “Parking in Unauthorized Area” violations
    - Will still have enforcement patrols
  - Possibility of issuing electronic tickets for registered vehicles
- Smith requested information on changes to policy regarding vehicles that would have been towed under a previous policy
  - Carpenter said the policy/procedures have changed as a result of conversations with the Vice Chancellor’s office
  - Smith reported:
    - U Street 15<sup>th</sup>-16<sup>th</sup> often has vehicles in violation of “No Parking Area” that are not being towed
    - Motorcycle stalls with multiple vehicles parked in one stall
  - Carpenter will review the U Street violations per Smith’s request

VI. Meeting adjourned at 11:19AM.

XC: Chris Walsh

## AGENDA

Parking Advisory Committee (PAC)

March 27, 2026 10:30PM-11:30PM

Teams invitation sent

- I. Call to order. Roll call.
  - II. Approval or correction of 2025 January PAC Meeting Minutes
  - III. PAC review of appeals of decisions made by the Parking Appeals Committee. Motions to deny or reorder another hearing by the Parking Appeals Committee
    - a. None
  - IV. Director's Report
    - i. Review of Budget
    - ii. Permit and Citation information
    - iii. Maintenance & Capital Projects
  - V. Other Member Business
    - i. Exchange policy regarding occasional use packets
    - ii. Reminder to committee members to review rules and citation fines for suggestions for any changes
  - VI. Adjourn
- XC: Gabe Hampton